

GUIDELINES FOR ISSUANCE OF NRI CERTIFICATE

1. Requirement for NRI Certificate

NRI Certificates are issued to Non-Resident Indians (NRIs) to validate their identity and status as individuals residing outside India. It is important to note that the applicant must be an Indian national with a valid Indian passport, and the applicant must have completed a period of stay of more than 182 days in the country of residence of the applicant.

2. Eligibility Criteria for availing educational benefit

Criteria for admission of students under NRI quota are as follows:-

- (1) NRIs; or
- (2) Children of NRIs; or
- (3) Wards of NRIs - 'Ward' shall include only a 'minor' who is under the bonafide guardianship of a NRI. Evidence of bonafide guardianship must be produced before the Mission by such person. Simply showing that the guardian has looked after the student will not qualify relatives as guardians. An Affidavit to the effect must be produced before the Mission by such person.

Note: It is clarified that the following categories of guardians who are not "bonafide guardians" as per the above definition will be excluded from the eligibility criteria for admission of students under NRI Quota:-

- (1) First degree relation of the student, including real brother and sister over and above the mother-father of the first degree relation, is NRI and residing abroad ordinarily; or
- (2) Nearest relation who considers such student as Ward, including, real brother and sister of father i.e. real uncle and aunt; real brother and sister of mother i.e. real maternal uncle and maternal aunt; father and mother of father i.e. grandfather and grandmother; father and mother of mother i.e. maternal grandfather and maternal grandmother and first degree maternal and paternal cousins.

3. Documents required

- (i) A duly filled in application in prescribed proforma, along with two colour photos of the applicant;
- (ii) Original Indian passport and photocopy of pages of the Indian passport with visas/arrival/departure immigration stamps.
- (iii) Original and a copy of Immigration Documents (PR Card, Landing Paper, Work Permit etc.) in respect of Indian passport holders.

(iv) Copy of Proof of Address in the country of residence including, inter alia, Driving License, Photo Identity issued by the local government (Civil ID), Utility Bills, etc.

(v) A letter detailing the **purpose** of requirement for the NRI Certificate

4. **PROFORMA FOR NRI CERTIFICATE**

Date-.....

NRI Certificate

This is to certify that Mr./Ms. (name) holder of Indian Passport No..... issued at(place of issuance) on(Month, date), 20... (year) is currently residing in(Country name) at.....(Address).

2. He/She may be extended all courtesies and facilities, as admissible to Non-Resident Indians (NRIs).

3. This is issued at the request of Mr./Ms. (name) on the basis of his passport for the purpose of

(Name)
(Consular Officer)

